



Call for Artists - Small Works & Holiday Marketplace 2024

SALE LOCATION (and drop-off and pickup location) – Princeton Senior & Community Center, 206 Worcester Road, Princeton MA (to right of Post Office)

SHOW SALE dates & times:

Friday, Dec. 6: Reception and sale 6-8pm

Saturday, Dec. 7: 10am-4pm

Sunday, Dec. 8: 10am-4pm

Friday, Dec 13: 6-8pm

Saturday, Dec. 14: 10am-4pm

Sunday, Dec. 15: 10am-4pm

ENTRY DROP-OFF times:

Saturday, Nov. 30: 10:30am-1pm

Tuesday, Dec. 3: 4:30-6:30pm

...or **by appointment** if necessary call 508-736-4175

PICK UP time:

Monday, Dec. 16: 4-6pm

...or **by appointment** if necessary call 978-340-4100

NOTE: No pick up at the close of the show on Sunday

This event focuses on member created small, original works and items priced affordably for holiday gift giving.

ELIGIBILITY: Open to all with paid 2024-25 membership. New members welcome! Dues are \$30/yr and can be paid at drop-off. The show coordinators will make every effort to accommodate all entries but reserve the right to refuse entries on the basis of available display space, installation requirements, or suitability.

All items must be FOR SALE

ITEMS: All mediums are welcome! We have wall space for framed pieces and have pedestals and tabletops for 3-dimensional work, printed material, and artisan made gift items. **Note that we have two categories; you may enter one or both.**

1) "MARKETPLACE" REQUIREMENTS:

- We are seeking your small paintings or original prints, digital art, carvings, ceramics, ornaments, jewelry, drawings, glass, photographs, woodworking, fiber arts, giclees, cards, sculptures, clothing, books of original writings and poetry, and any other gift items your creativity has produced.
- The number of items is unrestricted. Every effort will be made to display all items.
- Items may be grouped in your basket, tray, or stand (appropriately sized for your contents), as needed. Note: We may remove your items from your basket, tray, etc. We might group items with other pieces, arranging things by color, etc., to enhance the beauty of your items and our Marketplace.

2) "WALL GALLERY" REQUIREMENTS:

- We will accept up to two (2) wall entries of original art per artist.
- Maximum size INCLUDING FRAME may be no more than 360 square inches. Example: 18 X 20 = 360 sq. in. Smaller pieces are of course welcomed and encouraged.
- All Wall Gallery pieces must be securely **wired** and ready for hanging -- **no sawtooth hangers**.

SALES: Sold work priced \$50 or under will have a 15% donation paid to PAS; other sales will be subject to a 25% donation. The intent is to promote high quality and affordable gift purchases. The event will be well marketed. Artists are responsible for all taxes. All sales income goes to PAS after which reconciliation is done, followed by checks being sent to those who sold items.

BUSINESS CARDS: We will have a dedicated table space reserved for business cards.

LIABILITY: See next page.

ENTRY FORMS and DROP-OFF: *Entry form next page.*

- Bring your **COMPLETED** Entry Form when dropping off your work.
- **HAVE ALL Marketplace LABELING COMPLETED PRIOR TO DROP-OFF. EVERY ITEM in the Marketplace category NEEDS A UNIQUE ID CODE AND ITS PRICE.** Do not code Wall Gallery art entries.

Questions please contact contact@princetonarts.org.

Princeton Arts Society

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2024 Small Works & Holiday Marketplace – ENTRY FORM

PLEASE PRINT

Artist’s Name: _____ Phone: _____

Email address: _____

Mailing address: _____

LABELING:

WALL GALLERY ART: No code, but artist’s name and title must be on the back. PAS will prepare a label for each Wall Gallery art piece.

MARKETPLACE: EACH INDIVIDUAL ITEM MUST HAVE A LEGIBLE, UNIQUE STICKER OR TAG FIRMLY ATTACHED showing the **price** and its unique **inventory code**.

- **Coding** - The ID code must be your initials (3 if possible) **plus** a number, created in a linear sequence to represent the items starting with the number one (1) and continuing without breaks through **all** your items. *See Coding Examples on next page.*
- The purpose of this is to ensure accuracy during the payment process. If your tag/sticker is not legible or it falls off we cannot guarantee payment accuracy. Every item must have a unique ID code so we will not be trying to figure out which card/print/bag is blue or green or has flowers or butterflies. If you have numerous like pieces, you will not need to write out a description for every item on the Entry Form...just give us the code numbers. *See Example on next page.*

LIABILITY: While the Princeton Arts Society will do everything possible to carefully handle art items and maintain security from time of drop-off to time of pickup, the Princeton Arts Society will not accept any liability for lost or damaged artwork. Artists will also be responsible for any tax liability resulting from the sale of artwork.

___ I have read and accept the Liability responsibility as stated above.

Drop-off Date _____

Artist (signature) _____

Art checked in by _____

*****space below for PAS use*****

Unsold Work Picked Up on (Date) _____ Artist (signature) _____

