



# Call for Artists - Small Works & Holiday Marketplace 2023

**SALE LOCATION (and drop-off and pickup location)** – Princeton Senior & Community Center, 206 Worcester Road, Princeton MA (to right of Post Office)

## **SHOW SALE dates & times:**

Friday, Dec. 1: Reception and sale 6-8pm

Saturday, Dec. 2: 10am-4pm

Sunday, Dec. 3: 10am-4pm

Friday, Dec 8: 6-8pm

Saturday, Dec. 9: 10am-4pm

Sunday, Dec. 10: 10am-4pm

## **ENTRY DROP-OFF times:**

Saturday, Nov. 25: 10:30am-1pm

Tuesday, Nov. 28: 4:30-6:30pm

...or **by appointment** if necessary

## **PICK UP times:**

**NOTE: No pick up at the close of the show on Sunday**

Monday, Dec. 11: 4-6pm

...or **by appointment** if necessary (call 508-736-4175)

**This event focuses on small, original works and items priced to be affordable for holiday gift giving.**

**ELIGIBILITY:** Open to all with paid 2023-24 membership. New members welcome! Dues are \$30/yr and can be paid at drop-off.

## **All items must be FOR SALE.**

**ITEMS:** All mediums are welcome! We have wall space for framed pieces and have pedestals and tabletops for 3-dimensional work, printed material, and artisan made gift items. We are seeking your paintings, digital art, carvings, pottery, ceramics, ornaments, jewelry, drawings, glass, photographs, artist prints, woodworking, fiber arts, giclees, cards, sculptures, clothing, books of original writings and poetry, original CDs, and any other gift items your creativity has produced. Note that we have **two categories**; you may enter one or both:

- 1) **“WALL GALLERY” REQUIREMENTS:** We will accept up to two (2) wall entries (in this category) of original art per artist. Maximum size **INCLUDING FRAME** should be approximately 350 sq inches. Example: 16 X 20 = 325 sq. in. Smaller pieces are of course welcomed and encouraged. All Wall Gallery pieces must be **wired** and ready for hanging -- no sawtooth hangers.
- 2) **“MARKETPLACE” REQUIREMENTS:** Single or multiple items are welcome; the number of items is unrestricted. Every effort will be made to display all items. Artists are invited to bring unframed but matted and/or shrink-wrapped artwork or small unframed canvas paintings and other types of flat art. Items (2- or 3-dimensional) may be grouped in your baskets, trays, or stands (appropriately sized for your contents), as needed. Note: We may remove your items from your basket, tray, etc. We might group items with other pieces, arranging things by color, etc., to enhance the beauty of your items and our Marketplace.
- 3) **SALES:** Work priced \$50 or under will have a 15% donation to PAS; other sales will be subject to a 25% donation. The intent is to promote high quality and affordable gift purchases. The event will be well marketed. Artists are responsible for all taxes. All income goes to PAS after which reconciliation is done, followed by checks being sent to those who sold items.

**BUSINESS CARDS:** We will have a dedicated table space reserved for business cards or other SMALL marketing pieces.

**LIABILITY:** While the Princeton Arts Society will do everything possible to carefully handle art items and maintain security from time of drop-off to time of pickup, the Princeton Arts Society will not accept any liability for lost or damaged work. Artists are responsible for any tax liability resulting from the sale of work.

**ENTRY FORMS and DROP-OFF:** **Entry form is attached.** Please bring your completed Entry Form when dropping off your work. In the meantime, if you have questions please contact [contact@princetonarts.org](mailto:contact@princetonarts.org). **PLEASE HAVE ALL LABELING COMPLETED PRIOR TO DROP-OFF. EVERY ITEM in the Marketplace category NEEDS A UNIQUE ID CODE AND ITS PRICE.** Do not code wall art entries.

2023 Small Works & Holiday Marketplace – ENTRY FORM

PLEASE PRINT

Artist’s Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

Mailing address: \_\_\_\_\_

**Labeling - EACH INDIVIDUAL MARKETPLACE ITEM MUST HAVE A LEGIBLE, UNIQUE STICKER OR TAG FIRMLY ATTACHED showing the price and its unique inventory code. (Gallery Wall art is excluded.)**

The purpose of this is to ensure accuracy during the payment process. If your tag/sticker is not legible or it falls off we cannot guarantee payment accuracy. Every item will have a unique ID code so we will not be trying to figure out which card/print/bag is blue or green or has flowers or butterflies. If you have numerous like pieces, you will not need to write out a description for every item on the Entry Form...just give us the code numbers.

**Coding** - The ID code must be your initials (3 if possible) **plus** a number, created in a linear sequence to represent the items in the collection starting with the number one (1) and continuing without breaks through **all** your items. (Example: JBS 1, JBS 2-11, etc.)

*See Coding Examples on next page.*

**LIABILITY:** While the Princeton Arts Society will do everything possible to carefully handle art items and maintain security from time of drop-off to time of pickup, the Princeton Arts Society will not accept any liability for lost or damaged artwork. Artists will also be responsible for any tax liability resulting from the sale of artwork.

\_\_\_\_ I have read and accept the Liability responsibility as stated above.

Drop-off Date \_\_\_\_\_ Artist (signature) \_\_\_\_\_

Art checked in by \_\_\_\_\_

\*\*\*\*\*space below for PAS use\*\*\*\*\*

Unsold Work Picked Up on (Date) \_\_\_\_\_ Artist (signature) \_\_\_\_\_

**Wall Gallery Entry** – Limit 2. Maximum size INCLUDING FRAME should be approximately 350 sq inches.

*Print clearly as information will be used to create labels. Label the back of the artwork, please.*

<b>Title</b> (no inventory code) Limit of two.	<b>Medium</b>	<b>Size</b>	<b>Price</b>	<i>PAS use only</i>

**Marketplace Entry** – codes required

<b>ID CODE</b>	<b>Category</b>	<b>Number of items</b>	<b>Price per item</b>	<b>Notes if necessary</b>	<i>PAS use only</i>
<b>EXAMPLES</b> JBS 1	Greeting card	1	\$3.50		
JBS 2-11	Matted prints <i>(Entered like this if they are all the same price. They may be identical or not.)</i>	10	\$25	Your 10 items will be coded - JBS 2, JBS 3, JBS 4, JBS 5, etc, through JBS 11	
JBS 12 - 21	Fabric bags <i>See above</i>	10	\$20	See above	
JBS 22 - 28	Ornaments <i>See above</i>	7	\$12	See above	

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