



Call for Artists - Small Works & Holiday Marketplace 2022

**SALE LOCATION (and drop-off and pickup location) – Princeton Senior & Community Center,
206 Worcester Road, Princeton MA (to right of Post Office)**

SHOW SALE dates & times:

Friday, Dec. 2: Reception and sale 6-8pm

Saturday, Dec. 3: 10am-4pm

Sunday, Dec. 4: 10am-4pm

Friday, Dec 9: 6-8pm

Saturday, Dec. 10: 10am-4pm

Sunday, Dec. 11: 10am-4pm

ENTRY DROP-OFF times:

Saturday, Nov. 26: 11am-2pm

Tuesday, Nov. 29: 4:30-6:30pm

...or **by appointment** if necessary

PICK UP times:

Monday, Dec. 12: 3-6pm

...or **by appointment** if necessary

NOTE: No pickup at the close of the show on Sunday

This event focuses on small original works and items priced to be affordable for holiday gift giving.

ELIGIBILITY: Open to all with paid 2022-23 membership. New members welcome! Dues are \$30/yr and can be paid at drop-off.

ITEMS FOR SALE: All entries must be for sale. This show focuses on small, original works and items. All mediums are welcome! We have wall space for framed pieces and have pedestals and tabletops for 3-dimensional work, printed material, and artisan made gift items. We are seeking your paintings, digital art, carvings, pottery, ceramics, ornaments, jewelry, drawings, glass, photographs, artist prints, woodworking, fiber arts, giclees, cards, sculptures, clothing, books of original writings and poetry, original CDs, and any other gift items your creativity has produced. Note that we have **two categories**; you may enter in one or both:

- 1) "WALL GALLERY" REQUIREMENTS:** We will accept up to two (2) wall entries (in this category) of original art per artist. Each piece should be no larger than 350 square inches, **INCLUDING FRAME**. Example: 16 X 20 = 325 sq. inches. All Wall Gallery pieces must be **wired** and ready for hanging.
- 2) "MARKETPLACE" REQUIREMENTS:** Single or multiple items are welcome; the number of items is unrestricted. Every effort will be made to display all items. Artists are invited to bring unframed but matted and/or shrink-wrapped artwork or unframed canvas paintings and other types of flat art to be displayed and sold from artist-provided trays. Other types of items (2- or 3-dimensional) may be grouped in your baskets, trays, or stands (appropriately sized for your contents), as needed. Note: We may remove your items from your basket, tray, etc. We might group items with other pieces, arrange things by color, etc., to enhance the beauty of your items and our marketplace.
- 3) SALES:** Work priced \$50 or under will have a 15% donation; other sales will be subject to a 25% donation to the Society. The intent is to promote high quality and affordable gift purchases. The event will be well marketed. Artists are responsible for all taxes. All income goes to PAS after which reconciliation is done, followed by checks being sent to those who sold items.

BUSINESS CARDS: We will have a dedicated table space reserved for business cards or other SMALL marketing pieces.

LIABILITY: While the Princeton Arts Society will do everything possible to carefully handle art items and maintain security from time of drop-off to time of pickup, the Princeton Arts Society will not accept any liability for lost or damaged work. Artists are responsible for any tax liability resulting from the sale of work.

ENTRY FORMS and DROP-OFF: *Entry form is attached.* Please bring your completed Entry Form when dropping off your work. In the meantime, if you have questions please contact contact@princetonarts.org. **PLEASE HAVE ALL LABELING COMPLETED PRIOR TO DROP-OFF. EVERY ITEM in the Marketplace category NEEDS A UNIQUE ID CODE AND ITS PRICE.** Do not code wall art entries.

PRINCETON ARTS SOCIETY is a 501(c)3 organization. All donations are tax deductible.

2022 Small Works & Holiday Marketplace – ENTRY FORM

PLEASE PRINT

Artist’s Name: _____ Phone: _____

Email address: _____

Mailing address: _____

Labeling - EACH INDIVIDUAL MARKETPLACE ITEM MUST HAVE A LEGIBLE, UNIQUE STICKER OR TAG FIRMLY ATTACHED showing the price and its unique inventory code. (Gallery Wall art is excluded.)

The purpose of this is to ensure accuracy during the payment process and to ensure accurate sales records. If your tag/sticker is not legible or it falls off, we cannot guarantee payment for your piece. Every item will have a unique ID code so we will not be trying to figure out which card/print/bag is blue or green or has flowers or butterflies. If you have numerous like pieces, you will not need to write out a description for every item on the Entry Form...just give us the code numbers.

Coding: The ID code must be your initials (3 if possible) **plus** a number, created in a linear sequence to represent the items in the collection starting with the number one (1) and continuing without breaks through **all** your items. (Example: JBS 1, JBS 2-JBS11, etc.)

See more Coding Examples on next page.

LIABILITY: While the Princeton Arts Society will do everything possible to carefully handle art items and maintain security from time of drop-off to time of pickup, the Princeton Arts Society will not accept any liability for lost or damaged artwork. Artists will also be responsible for any tax liability resulting from the sale of artwork.

___ I have read and accept the Liability responsibility as stated above.

Drop-off Date _____ Artist (signature) _____

Art checked in by _____

*****space below for PAS use*****

Unsold Work Picked Up on (Date) _____ Artist (signature) _____

Your name _____

Page _____ of _____

Wall Gallery Entry – Limit 2. Maximum size INCLUDING FRAME should be approximately 350 sq inches.

Print clearly as information will be used to create labels. Label the back of the artwork, please.

Title (no inventory code) Limit of two.	Medium	Size	Price	PAS use only

Marketplace Entry – codes required

ID CODE	Category	Number of items	Price per item	Notes if necessary	PAS use only
EXAMPLES JBS 1	<i>Greeting card</i>	1	\$3.50		
JBS 2 - JBS 11	<i>Matted prints (Entered like this if they are all the same price. They may be identical or not.)</i>	10	\$25	Your 10 items will each be coded JBS 2, JBS 3, JBS 4, JBS 5, etc, through JBS 11	
JBS 12 – JBS 21	<i>Fabric bags (Entered like this if they are all the same price. They may be identical or not.)</i>	10	\$20	See above	
JBS 22 – JBS 28	<i>Ornaments (see above)</i>	7	\$12	See above	

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